



2011/12

**Baydon St. Nicholas Church of
England Voluntary Aided School**

Ermin Street, Baydon, Wiltshire SN8 2JJ

Tel: 01672 540554

www.baydon-school.org.uk

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Introduction

Our school was founded in 1843 as a National Society School.

The school is a Voluntary Aided School, supported by the Church of England and managed by the School Governors.

The duties and responsibilities of the School Governors are determined by various Acts of Parliament. Under the Government's initiative to delegate greater responsibility to Governors, Baydon School became a Locally Managed School (LMS) on 1st April 1994.

We hope that this school profile will help you and your child understand more about our school.

If you have any queries, please do not hesitate to contact us.

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Accessibility – This document is available on the school website at the address above.

All policies referred to in this profile are available to view at the office.

Chairperson's Letter

Dear Parents

Our mission statement for the school is as follows;

As a Church of England Aided School we develop a strong family ethos and a community of trust within the context of the Christian faith.

"We aim to maximise the learning potential of children of all abilities, to strive for excellence and to instil in them an enthusiasm for learning, thus encompassing all aspects of life and work within a Christian environment."

At Baydon St Nicholas we have always fostered a family feeling within school. In that family are the teaching and auxiliary staff, the governors, the parents and carers, but most importantly the children. We all try to work and learn together.

As a Voluntary Aided school, the Christian faith plays a huge part in the life of the school. It underpins all our interactions with one another. We aim as a governing body to promote that ethos.

With all our pupils we celebrate achievement; this can be in many different areas, it may be a child writing their name for the first time or being well behaved and listening, or overcoming a particular problem with maths. There are many examples in this prospectus which identify the differing achievements of the children in the school.

Family, Faith and Celebrating Achievement

Denise Mathewson
Chair of Governors

Our School Community

Staff

Teachers		Teaching Assistants
Head Teacher Robins Goldfinches Kingfishers Eagles	Mr Chambers Mrs Gilbert Miss Raspberry Mrs Christmas Miss Newman Mrs Warner	Mrs Bracey Mrs Taylor Mrs Fourniss Mrs Chamberlain Mrs West Mrs Holliday
Administration		Wagtails Play Leaders
Mrs Waterer Mrs Foulkes		Mrs Osborne Vacancy
Midday Supervisory Assistants		Caretaker/Cleaner
The MDSA team is coordinated by the School Office		Mrs Topp Mr Topp
Catering		Nurse and Health Screener
Mrs Amanda Collins		Jill Moss



Mr Chambers



Miss Newman



Miss Raspberry



Mrs Gilbert



Mrs Warner



Mrs Christmas

Governing Body

<p>The Governing Body is made up of representatives of the Staff, Parents and the Community as well as having some members (Foundation Governors) appointed by the Diocesan Board of Education. They are all volunteers who give up their free time to ensure the school is managed effectively and to the benefit of all the children.</p> <p>The School Governors are responsible for determining the school's policies in relation to curriculum, staffing and facilities for managing the school's budget and for supporting staff. The Governors receive professional guidance and support from the Department of Education and Skills, Wiltshire Council and the Salisbury Diocesan Board of Education.</p> <p>Responsibility for the day to day management of the school is delegated to the Head Teacher.</p> <p>The school maintains close links with St Nicholas Church, Baydon Parish Council, Little Crickets Pre-School and other community organisations.</p> <p>The Chair or Clerk to the Governors can be contacted via the school office.</p>	<p>Foundation Governors</p> <p>Mrs Denise Mathewson (9/14) - Chair Mrs Bridget Walker (04/14) – Vice Chair Rev Jackie Hollander Mrs Caroline Terrett (02/12) Mrs Wendy Appello (08/13) Vacancy x2</p>
	<p>Local Education Authority</p> <p>Mr Tom McGowran (06/14)</p>
	<p>Parent – Elected by Parents</p> <p>Mrs Harriet Knowles (09/11) Mr Dan Crawley (10/13)</p>
	<p>Teacher Governors – elected by staff:</p> <p>Mrs Amanda Osbourne (02/14) Mrs Gilbert</p>
	<p>Head Teacher</p> <p>Mr Peter Chambers – Ex Officio</p>
	<p>Clerk to the Governing Body</p> <p>Mrs Laurien Carter</p>
	<p><u>Associate Governors:</u></p> <p>Sue Harris Allison Dobson</p>

The date of expiry of each Governor's term of office is indicated in brackets.

The Friends of Baydon School

The Friends of Baydon School are a registered charity formed so that parents, staff, governors and villagers can help support the school. The Friends bring together the community for social and fund raising events which enables the purchase of equipment for use by the children. Parents automatically become Friends when their child starts school and are all invited to their regular meetings.

Wagtails

Our Wrap-Around Care Facility

Wagtail's offers a **Breakfast Club from 7.45am to 8.45am Monday to Thursday**, together with an **After School Club on Monday to Thursday from 3.15pm until 6pm**.

The Breakfast Club serves a range of cereals for breakfast, hot and cold drinks followed by toast and toppings to set the children up for their working day.

At After School Club the children are served with a snack of fruit and a drink on their arrival and enjoy a varied menu for supper around 5pm.

The staff are NVQ 3 qualified and Wagtails offers a happy and fun filled environment promoting a 'home from home' atmosphere.

The children are offered some planned activities including a variety of crafts, cooking and outdoor games. They also enjoy playing 'pretend' games with their friends.

At the beginning of the year Wagtails was awarded top marks for fulfilling the 12 principles of the National Quality Improvement Network, Aiming Higher 4 Children

The Club is a safe, secure and happy environment where children can relax with their friends.

Should you wish to make use of either of our Wagtails Clubs, please contact the Play Leader on 0782 6646631 to pre-register and to ascertain availability.

Head Teacher's Annual Report

We start this academic year with 110 children on roll. Nineteen new children have joined the Reception Year. The school is organised as follows:

Robins	Reception/Year1	Mrs Gilbert
Goldfinches	Year 1 / Year 2	Miss Rasberry
Kingfishers	Year 3/Year 4	Mrs Christmas/Miss Newman
Eagles	Year 5 / Year 6	Mrs Warner

The classes are supported by trained Teaching Assistants. The needs of the children are constantly being reviewed and the necessary support is provided within the means of resources available to the school.

We are very proud of our achievements both academically as well in other areas of school life. This has included our involvement in the St John's Area School's Kwik Cricket Tournament and Wake n Shake Festivals. We have successfully achieved the Active Mark for providing two hours plus of dedicated PE each week for our children. The promotion of after school activities has been very popular with the children. Wagtails After School Club and Breakfast Club have proved very popular. Other clubs have included Cookery, Chess, Football and Athletics.

We take the opportunity of using the many talents of other teachers to enhance and enrich the curriculum during Planning, Preparation and Assessment Time.

Success has been achieved in those areas of the curriculum reviewed by the staff through the School Improvement Plan. The review of Mathematics and the introduction of new approaches to the teaching of the subject has enabled children to focus more on increased enjoyment. Work on assessment procedures continues.

Courses attended by Teaching Staff – Academic Year 2010/2011

Teachers and teaching Assistants continue to attend Professional Development courses. During the past year this has included developing Spelling, PE, Mathematics, and Modern Foreign Languages.

Aims of our School

We provide a friendly caring environment at St Nicholas School where children can develop positively.

We aim to:

- Treat everyone as individuals
- Develop active, independent and enthusiastic learners
- Participate in our Christian family
- Broaden our knowledge, understanding and respect for those in our local and global community
- Promote positive relationships and communication
- Encourage personal and spiritual wellbeing
- Value and make a positive impact on our world

Baydon School: Mission Statement

As a Church of England Aided School we develop a strong family ethos and a community of trust within the context of the Christian faith. We aim to maximise the learning potential of children of all abilities, to strive for excellence and to instil in them an enthusiasm for learning, thus encompassing all aspects of life and work within a Christian environment. The school will ensure that all resources are carefully planned and efficiently managed.

Baydon School: Ethos Statement

Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the Church at parish and diocesan level.

The school aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experience it offers to all its pupils. We promote equal opportunities.

Home/School Links

We wish to work in partnership with you to ensure continuity in the education of your child. Three times a year we hold parent consultation meetings:

Term 1: Consultation for parents of children who have moved to a new class and those who wish to discuss their child's progress

Term 4: Main consultation. Appointment slips will be sent home.

Term 6: Consultation for those who wish to discuss the Annual Report.

We believe in building good home/school relations therefore Staff are available to discuss matters of concern at the end of the school day. It is always advisable to make an appointment.

Please contact your child's Class Teacher in the first instance to discuss any problems.

Parents in School

We welcome all offers of help, whether on a regular or occasional basis. We are always grateful for any time you can give as this benefits the whole school community.

If you have a particular expertise or skill, we would encourage you to share this with the children to support work carried out in school.

Social Networking Statement

We ask that parents, children and siblings apply consideration and respect to any posting they make on social networking sites.

Photographic Consent

On occasion we like to be able to use pictures of our children at work and play. You are under no obligation to agree to this and will be asked to complete a consent form in order to make your wishes known. We also ask before school productions for your agreement for photographs or filming to be undertaken.

Parent Contacts

Occasionally we may need to contact you during the school day if, for example, your child is ill. Please can you ensure that we have up-to-date telephone numbers and an alternative number in case you are unavailable. We also use *Parentmail* as a means of ensuring you get up to date and accurate information directly to your email.

Emergency Closures

When essential services fail, in the case of bad weather, you will be informed of the school closing. A telephone network has been developed and you will be contacted by telephone.

Homework

Children are most successful when they have plenty of support from home.

At the beginning of each week your child is given spellings to learn. We do expect these to be learnt daily by the SACAWAC method. (**S**ay and **C**over and **W**rite and **C**heck). Number table homework will also be given when appropriate.

Children have PACT (Parents and Children Together) reading books. We ask you to listen to your child read and ask them about what they are reading. Comments written in their reading diaries are always useful.

At other times during the term your child will be asked to do research and find information relating to his or her topic. Please help us by encouraging your child as this is an important aspect of your child's education. Please see Homework policy in Home School Agreement.

Pastoral Care and Discipline

We strive to teach self-discipline and good social behaviour based on the Christian ethos of care and respect for others. Hence the children can work in a happy, friendly environment where both adults and children are aware of each other's strengths and weaknesses.

School and parents work together if problem behaviour arises. Where necessary consultations will be arranged so we can work together to correct the matter.

Healthcare

At Baydon St Nicholas we believe in promoting health and wellbeing across the school. We recognise that good nutritional standards and high fluid intake directly affect our children's capacity to learn and to behave appropriately in school. We also know that children perform well when they are happy, healthy and well rested.

All staff and children, whatever their personal health circumstances have the right to work in as healthy and infection free environment as possible. We and the wider school community take responsibility in providing this for them.

Our Healthy School Policy incorporates these beliefs and makes some specific statements about how we expect children, parents, teachers and visitors to the school to participate in promoting a healthy environment in which to live and learn. Please feel free to read this policy and any others. They can be found in the school office.

The School has regular visits from the School Nurse.

Medicals and Health Interviews

After starting school your child will have a height and weight check by the School Nurse.

During your child's last year at St Nicholas School the School Nurse conducts health interviews with all Year 6 children.

If you are concerned about any aspect of your child's health which you think might be affecting his/her progress you can ask for your child to be referred to the School Doctor or Nurse at any time

The School Nurse is a frequent visitor and works in partnership with the School. Health Education programmes are undertaken as part of your child's ongoing education

Illness and First Aid Arrangements

If your child is taken ill during the school day you will be contacted immediately if it is thought that your child should be at home. You can find details about how long to keep your child out of school to reduce the risk of infection later in this document. Please do use this as we pride ourselves on maintaining a healthy environment for our school community.

Minor accidents will be dealt with in school by a member of staff. In the unusual circumstances of a more serious accident occurring we will contact you immediately and ensure the appropriate action is taken e.g. taken to the Accident Department of the local hospital.

First Aid

Staff are only authorised to use the following first aid items:

Water

Sterile dressings

Ice pack

Triangular bandage

Adhesive plaster (if your child is allergic to plasters a sample of the plasters we use is available from the Administrative Officer).

In accordance with latest legislation, staff are not allowed to remove splinters, neither are they allowed to remove any foreign body from the eyes. Parents will be notified of these problems immediately. Staff have received appropriate First Aid Training.

Medicines

We cannot take responsibility for administering medicine in school. Should it be necessary to do so a Wiltshire Council risk assessment form needs to be completed, this is available from the office. It is always advisable to notify your child's teacher if your child has been prescribed any medical treatment. Please ensure you notify the school of any known allergies and changes to your child's health.

Infectious Diseases

Parents/guardians have prime responsibility for infection control and must not send unwell or partially better children to school. It should be expected by parents that if their child arrives ill or becomes unwell at school they will be asked to take the child home or make other arrangements. Department of Health Guidelines are sent out to new parents each year and are available for viewing alongside the Healthy School Policy and all other school policies at the school office.

Guidelines issued by the Education Authority on absences from school relating to infectious diseases are as follows. It is emphasised that these are guidelines only and do not override any specific advice given in respect of individuals.

Diarrhoea & vomiting	48 hours from last episode
Chicken Pox	5 days from the onset of rash
German Measles/Measles	5 days from the onset of rash
Mumps	5 days after onset of swollen glands
Conjunctivitis	until declared fit to return by doctor
Impetigo	until lesions are crusted or healed

Child Protection

You will be reassured to know that this school adheres to the South West Child Protection Procedures of which Wiltshire Council is a partner. Where there is reasonable cause to suspect that a child is suffering or is likely to suffer significant harm, the school must report this to the Wiltshire Children's Services. Local information on child protection issues can be found on the South West Child Protection Procedures web site – www.swcpp.org.uk.

School Security

This is reviewed regularly by the Governing Body. We have installed a telephone/intercom system throughout the school. We belong to the School Safe Scheme operated by Wiltshire Constabulary which provides a warning and inter-school message system.

An entry system on all doors has been installed.

Charging Policy

We do take opportunities to support the children's work in school by arranging educational visits. As a result of the Education Reform Act 1988 we will ask for voluntary contributions to cover the cost of such visits. If we receive insufficient funds then the activity may be cancelled. If payment does present a problem parents are invited to speak to the Head Teacher in confidence.

Governors' Curriculum Statement

The aim of the Governors and Staff of the school is to provide a standard of education which ensures that each child's potential is fully realised. We provide equal access and entitlement to all pupils in all areas of school like.

At Baydon School the curriculum covers a full range of activities to promote the spiritual, moral, cultural and social as well as the mental and physical development of each child, preparing them for the opportunities and experiences of adult life and society.

The Governing body has given due consideration to the local education authority policy when formulating the curriculum.

In accordance with the National Curriculum the core subjects are English, Mathematics, Science and ICT which are taught alongside the Foundation subjects of Music, Art, Physical Education, History, Geography, I C Technology and Design Technology, PHSE and Citizenship together with Modern Foreign Languages for KS2. Our RE teaching uses the Wiltshire scheme of work 'Thinking Together'.

With regard to those under the age of 5 years a scheme of work has been developed in accordance with the document The Early Years Foundation Stage. This links into the National Curriculum and signifies that the early years is a distinct development phase.

As a Church School we provide a daily Act of Christian Worship. We aim to create a caring Christian community with a happy industrious atmosphere.

We involve parents, the Church and the local community as much as possible in achieving these aims.

We will be very pleased to discuss the teaching of any of the above subjects with you in greater detail.

Curriculum Organisation

Our approach to teaching encompasses both topic and subject based teaching. A balance of time is given to the various curriculum areas throughout the year.

The children are organised by age into four classes. In a small school it is inevitable that more than one year group is taught together. The policy of the Governors is to employ teachers who are well qualified to ensure that each child's work is matched to his or her needs. Groups of children will work together, yet opportunities arise both for individual working and class teaching.

Personal, Social and Health Education

At Baydon St Nicholas School the programme of study for Sex and Relationships Education is based on the many faceted aspects of a child's personal and social development.

From the ages of four to eleven all children will undertake a structured programme of work suitable and appropriate to their specific age and maturation level.

We will cover at the appropriate time, the following themes:

- Caring for ourselves and others
- Understanding our own and the feelings of others
- Fostering self esteem
- Keeping safe
- Relationships
- Body parts
- Understanding Puberty
- Gender issues

These aspects are integrated within our topic framework in the classroom situation. The content will be delivered by the Class Teacher with the support of the School Nurse. During the summer term the older children will be involved in a discussion on understanding puberty and shown a video. Any questions arising will be answered sensitively by the Class Teacher and School Nurse.

We will invite you to view, either at home or in school, all resources and videos used to support our work.

You are invited to contact the Head Teacher if you wish to withdraw your child from all or part of the Personal and Social Development programme so that the matter may be discussed and suitable arrangements made.

Religious Education and Act of Collective Worship

An act of worship takes place daily. Christian themes are explored and developed through story, song, drama and artwork, reflecting family and community values.

We feel that building children's self esteem is crucial in developing well rounded individuals, able to relate well with others and to learn effectively. We support this by having a regular Celebration Worship where each class has an opportunity to celebrate with the rest of the school community individual and group success.

Although we are a Church School, there may be parents who would wish their children to be withdrawn from Religious Education and Worship. If this is the case, please consult the Head Teacher so that alternative arrangements can be made.

Physical Education.

At Baydon St Nicholas we consider P.E. to be a vital part of our curriculum. All children are encouraged to take a full and active part in their P.E. lessons and where possible to join any extra curricular clubs.

Swimming

We operate a learn-to-swim programme. Children undertake a course of lessons at the Marlborough Leisure Centre with a fully qualified teacher. You will be notified of the dates of your child's swimming programme as applicable. Our aim is for all children to swim 25 metres by the end of Key Stage 2.

Music Tuition

We offer our older children the opportunity to play a musical instrument, at present the flute, clarinet and classical guitar. Music tuition is offered through Swindon Music Co-operative and is reviewed annually according to need. Children have the opportunity of playing the recorder throughout the school.

Assessing Children's Needs

Throughout the day the children are continually assessed by their class teacher with progress recorded throughout the year. Samples of the children's work are retained in a Portfolio. This work and the teachers' records help determine targets for future learning.

As your child gets older, he or she becomes actively involved in monitoring his or her future learning through discussion with the class teacher.

Special Educational Needs

SEN Co-ordinator (SENCO) – Peter Chambers
Responsible Governor – Dan Crawley

Throughout the School, teachers quickly become aware of each child's potential. Their specific needs are noted and where required, action plans are put in place sometimes with the assistance of professional advisors. School and parents working together make a huge difference and each child grows in confidence with each achievement. Giving individual attention to the pupil is carried out by the class teacher with the help of the teacher assistant. The teamwork and dedication to this work is very noticeable and to be applauded.

Disabled Access

We have an all inclusive policy and we demonstrate that 'Every Child Matters'. Disabled access and toilet facilities are available. We have a permanent disabled access ramp giving access into the hall and main building. Suitable access is also provided into our other two classes.

Gifted and Talented

Coordinator – Coralie Warner
Responsible Governor- Bridget Walker

It is essential that every child meets their potential at school. At Baydon St Nicholas we have been formalising our procedures around early identification and provision of education for our Gifted and Talented children. We have made good working links with Wiltshire County advisory teachers and cluster schools in the area and there have been opportunities for identified children to participate in educational activities off-site. Staff training and feedback continue to be part of the development of this area at school.

Extra Curricular Activities

Details of after-school activities will be notified termly when they arise. We always encourage parents and community members to share their skills with the children. If you are prepared to offer a particular interest or skills then please notify the school.

We offer at the present the following activities:

- Football
- Recorders
- Athletics
- Choir

Coming to School

We welcome children who are starting school in the term before their full time education commences for three morning sessions.

During the first few weeks of starting school children are admitted on a half day basis. If for any reason your child is experiencing difficulty in settling, then this period will be extended in consultation with parents.

Links with Little Crickets Pre-School are well formed and visits from school to the Pre-School and vice versa are frequent as are links with other local Pre-Schools.

It is very important that you visit the school before your child starts to see the school in action and meet all staff.

Regular open mornings are held throughout the year for you to visit the school and see staff and children in action on a normal working day.

School Uniform

Boys: Grey trousers or shorts, white shirt and the school's logoed navy blue jumper or sweatshirt.

Girls: Grey skirt or trousers, white blouse, the school's logoed navy cardigan, jumper or sweatshirt. Blue and white dresses in summer.

PE: All children need plimsolls, navy blue shorts and the schools pale blue PE t-shirt and trainers for the winter.

Your child will need a named draw-string bag in which to keep PE kit in.

All items must be named.

School Wear can be obtained at Schoolwear Centres Newbury (next to Iceland) and Swindon in the Brunel Centre.

When Your Child Can Start School

A school place in the Reception Class is available for children from September following their 4th birthday.

When an offer of a place is made to a child below compulsory school age, parents/guardians have the right to defer entry to school until later in the school year. The place is held for that child and is not available to be offered to another child. Entry may not be deferred beyond the beginning of the term after the child's fifth birthday or beyond the academic year for which admission is sought.

Admissions and Transfers

It is always advisable to visit the school and register your child as early as possible. Admission forms are available from the school or on the website.

Parents/guardians, who wish their children to be admitted to the school, should complete the School's application form as well as the Wiltshire Council's Primary Application form. Both can be obtained from the office or found on the website. Wiltshire's Primary Admission form has to be returned to County Hall by 12.00noon on 15th January 2012.

Every year the governing body will review and publish information concerning the Baydon St Nicholas CE VA Primary School admission policy. This will confirm the maximum number of children to be admitted to the school as a whole, the Pupil Admissions Number (PAN) which is currently 17 and explain how places will be allocated.

Deadline For Application

Applications for Reception Year entry for the academic year starting September 2012 need to be formally registered with the Local Authority by the date stated on the Admissions forms (12.00 noon on January 15th 2012) for consideration by the admission authority.

As a result of late applications for the normal year of entry or any application that relates to a different year group Baydon St Nicholas Church

of England (VA) Primary School cannot guarantee places for children when there are no places available.

All formal applications received after the deadline will be considered in order of receipt against the Admission criteria. All formal applications received after the deadline date stated on the application form (12.00 noon January 15th 2012) i.e. late applications will not be considered until after all those that were received on time have been processed. Correspondence can be addressed to the Chair of Admissions. Admissions are subject to there being adequate places available in class and adequate teaching capacity/support.

Letters will be dispatched from County Hall by second class post on 20th April 2012 to all parents who submitted an application form by 12.00 noon on 15th January 2012 notifying parents/guardians of the decision of the Governing Body.

Applications for children in other year groups other than Reception need to be made directly to the School.

Waiting Lists

It is always necessary to complete a Local Authority Common Application form to apply for a school place. Registering interest with the school on a “waiting list” before the admissions round guarantees neither a place nor priority within the oversubscription criteria. Offers of places will be made by the Local Authority on the school’s behalf.

Multiple Births

If there are insufficient places to accommodate all the children of a multiple birth (i.e. twins, triplets etc.) the parents of the children will be asked to nominate the child or children to take up the available number of places.

Our Admission Policy

In accordance with government legislation, the governing body will consult with the Diocesan Board of Education, Wiltshire Council and other local Admission Authorities annually in respect of the admissions policy.

The admissions policy of Baydon St Nicholas CE VA Primary School is, while there are adequate places, to offer a place to all applicants irrespective of gender, religion, ethnicity or country of origin, disability or academic ability.

The Governors aim to provide a place for all children whose address is within the ecclesiastical parish of Baydon, where a preference is shown and an application form is received.

Admissions are subject to any constraints upon the school by the relevant authority (Salisbury Diocese, DCFS and Local Authority).

Where this school is named in a child's Statement of Special Educational Needs, the governing body recognises a duty to admit the child to the school.

Where parents wish schools to be given preference on the grounds of their faith they should approach the school in writing by January 15th 2012.

The school's supplementary application form which is available at the school office, must be completed and sent into school only once a place has been accepted, that is after 10th May 2012.

Over-subscription Criteria

Where more applications have been received than places available or where to admit would conflict with the school fulfilling class size legislation, the following priorities shall apply in order.

Registration at any Nursery or pre-school unit will not be considered as a criterion for over subscription and no priority will be given to such children.

1. LOCAL AUTHORITY CARE

Children within Local Authority care as defined in Section 22 of the Children's Act 1989 for example, children in residential homes or foster care.

2. VULNERABLE CHILDREN

- i. children of families with confirmed refugee status
- ii. children with a medical condition where written evidence is available from a senior clinical medical officer and the child's general practitioner or specialist showing that it would be detrimental to the child's health not to admit him/her to the school. Details of this must accompany the initial application.
- iii. Children where one or both parents have a disability which would make travel to a different school difficult. Evidence from a registered health professional such as a doctor or social worker will be required. Details of this must accompany the initial application.

LIVING WITHIN THE SCHOOL'S DESIGNATED AREA AS DEFINED ABOVE:

3. SIBLINGS

A child is considered in this category if an older sibling is attending the school at the deadline date, **and will continue to do so when the sibling is admitted**, and where the child lives within the designated area at the same address as the older sibling. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

4. PRACTISING CHRISTIANS

Those children from within the designated area who are regular (defined as attendance once a month at least twelve months prior to application.) practising Christians, of whatever denomination, at a recognised church or religious group. (A recognised church is one that subscribes to the Churches Together in Britain and Northern

Ireland) Confirmation of status will be requested from the relevant clergy.

5. OTHER CHILDREN

Children resident within the designated area who do not qualify under one of the criteria above.

LIVING OUTSIDE THE SCHOOL'S DESIGNATED AREA AS
DEFINED ABOVE:

6. SIBLINGS

A child is considered in this category if an older sibling is attending the school at the deadline date, **and will continue to do so when the sibling is admitted**, and where the child lives within the designated area at the same address as the older sibling. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

7. PRACTISING CHRISTIANS

Those children from outside the designated area who are regular (monthly attendance at least twelve months prior to application). Practising Christians, of whatever denomination, at a recognised church or religious group. (A recognised church is one that subscribes to the Churches Together in Britain and Northern Ireland) Confirmation of status will be requested from the relevant clergy.

8. OTHER CHILDREN

Children resident outside the designated area who do not qualify under one of the criteria above.

Registration at any Nursery or pre-school unit will not be considered as a criterion for over subscription and no priority will be given to such children.

If the school is oversubscribed in criterion 3 then criterion 4 will be used as the determining factor. If the school is oversubscribed in criterion 6 then criterion 7 will be used as the determining factor. The School uses the Local Authority distance data provided. The shortest distance will be used as the determining factor. This will be measured

using the Ordnance Survey Eastings and Northings mapping system. If two or more children with the same priority for admission, live an indistinguishable distance from the school, but cannot be admitted, then the available places will be decided by the casting of lots.

May 10th 2012 is the deadline for parents to accept the place offered. Parents will be asked to reply to the Local Authority. If they do not respond by this date it will be assumed that the place offered has been declined.

Exceptional Circumstances

Once an offer of a school place has been made, it may only be lawfully withdrawn in very limited circumstances, which include an offer of place based upon a fraudulent or misleading application. Where an offer of place is withdrawn, the application will be considered afresh, and a right of appeal offered if an offer of place is refused.

Appeals Procedure

Parents have a right of appeal to an independent panel against the decision of the Governing Body to refuse application for a school place. Details of the appeals procedure are sent out with all refusal letters. The final date to appeal against the Governing Body's decision is Friday June 10th 2012.

Enquiries about this policy should be addressed to:

Chair of Admissions
c/o Baydon St Nicholas C of E VA Primary School
Ermin Street
Baydon
Marlborough Wiltshire
SN8 2JJ

This policy is reviewed annually.

Note: Subject to the Admissions policy and the relevant appeals procedure, decisions regarding admissions will be the responsibility of the Governing Body.

Our School Day

School hours:	Morning session	8.45am to 12.00pm
	Afternoon session	1.00pm to 3.15pm

Please will you ensure your child is on time for registration. We cannot accept responsibility for the children before 8.40am or after 3.20pm unless they are enrolled in Wagtails.

Playtime

A mid morning break is taken. All children can bring a healthy snack if they so wish. Milk is available at playtime and is supplied by an independent provider. Forms to register for milk are available from the office.

We actively encourage all children to eat a healthy snack and drink as much water as possible to aid a healthy body and an active mind.

Therefore we have joined a national initiative to provide all Key Stage One children with a piece of fruit (free).

Lunchtime

Children can have school lunch, packed lunch or go home for lunch.

We have a kitchen on site where the meals are prepared daily. If you wish your child to have school lunches, cheques are to be placed in an envelope and sent to school, made payable to Sodexo. This can be paid in advance in block payments either monthly, half termly or on a termly basis. Meals missed are credited.

Drinks

We believe that drinking during the day is vital to the wellbeing of the child. It has been clearly shown that there is a direct link between hydration and improved concentration and behaviour levels and consequently the ability to learn. We provide each child with a water bottle. Please ensure it is named and brought to school each day. Water only please.

Hometime

We expect that children will be met promptly from school by a parent or other responsible person. Occasionally this is not possible and parents are responsible for making alternative arrangements. To ensure your child's safety it is necessary to notify your child's class teacher of any changes. We cannot take responsibility for children who remain on the premises after school. Children in Key Stage One classes and those in Kingfishers will only leave their class if an adult is there to meet them.

For children in Eagles whose parents are happy for them to go home on their own, a written note to school is needed.

School Absences

If your child is absent due to illness or has to attend the hospital or dentist, a note should be sent to explain the absence. Any unexplained absence will be recorded as unauthorised. For the safety and security of your child would you please advise early in the morning of any absence. A note giving reason for absence should be sent upon return.

Whilst it is not advisable because of disruption to your child's education to take children from school for holidays (or for reasons other than sickness) if it is found to be essential, permission must be requested from Head Teacher at least two weeks prior to requirement. An absence form should be obtained from the office. New regulations have come into force regarding holiday absences please see the admin officer for up to date information.

Attendance figures are recorded on your child's annual report and reported to the Local Education Authority.

Absences Year 2010/11

Authorised	4.6%
Unauthorised	0.2%

Transfer to Comprehensive School

When your child is 11 years old he/she will transfer to Comprehensive School in the autumn (Term 1). Baydon St Nicholas School is a feeder school to St John's School, Marlborough. During the year prior to transfer, information will be sent to you regarding your child's future education.

Close links have been built with St John's School. The Head of Year 7 is a frequent visitor. During the summer term prior to transfer, day visits are arranged so that your child can familiarise him/herself with the school.

OfSTED Action Plan

The School was inspected by OFSTED and SIAS (Church) inspectors during June and July 2008. The following recommendations were made for further improvement. The school was expecting an inspection during 2010/11 but were pleased to inform parents that Ofsted had revised this due to the previous high standards observed at their last inspection and would inspect in 2012. The Head, Staff and Governors at school have continued to work on the areas of improvement required alongside new initiatives.

- Improve marking and make more consistent use of targets in teaching in order to give all pupils a clear idea of how to raise their achievement, particularly in writing
- Develop the monitoring role of subject coordinators in order to spread best teaching and learning practice more consistently throughout the school.

These recommendations are now included in our School Improvement Plan.

SATS Results

Baydon St. Nicholas Key Stage 1 Results 2011

These tables show the percentages of eligible children at the end of key stage 1 achieving each level in the school in 2011. Figures may not total 100% because of rounding. The results for speaking and listening and science are based on teacher assessment only.

TEACHER ASSESSMENT: Percentage at each level

	W	1	2	2C	2B	2A	3 or Above	Dis	Abs
Speaking & Listening		0	78				22		
Reading	0	0		7	35	22	35		
Writing	0	0		35	22	28	14		
Mathematics	0	6		14	14	35	35		
Science	0	0	72				28		

W = working towards Level 1 but have not yet achieved the standards needed for level 1. Dis = disapplied Abs = absent

The number of eligible children is 14

National Key Stage 1 Results 2010

These tables show the percentages of eligible children achieving each level nationally in 2010

TEACHER ASSESSMENT/: Percentage at each level

	W	1	2	2C	2B	2A	3 or Above	Dis	Abs
Speaking & Listening	2	11	66				21	0	0
Reading	3	12		12	23	24	26	0	0
Writing	4	15		21	28	20	12	0	0
Mathematics	2	9		16	26	26	20	0	0
Science	2	9	68				21	0	

W = working towards Level 1 but have not yet achieved the standards needed for level 1. Dis = disapplied Abs = absent

Baydon St. Nicholas Key Stage 2 Results 2011

These tables show the percentages of pupils at the end of key stage 2 achieving each level at St Nicholas School in 2011.

TEACHER ASSESSMENT: Percentage at each level

	W	1	2	3	4	5	6	Dis	Abs
English				0	46	53			
Reading				0	59	39			
Writing				0	53	46			
Mathematics				0	66	34			
Science				0	66	34			

TEST RESULTS: Percentage at each level

	Below *Level 3	3	4	5	Not Entered	Abs
English		7	40	53		
Reading		0	40	60		
Writing		20	40	40		
Mathematics		13	26	60		

W = working towards Level 1 but have not yet achieved the standards needed to achieve a level 1 Dis = disapplied Abs = absent

* represents pupils who were not entered for the tests because they were working below level 3 in English, mathematics or science: pupils awarded a compensatory level from the tests and pupils entered for but not achieving a level from the tests.

Not Entered = pupils working at the levels of the tests, but unable to access them

Figures may not total 100% because of rounding.

The Number of eligible children is 15

National Key Stage 2 Results 2010

These tables show the percentages of eligible children achieving each level nationally in 2010. Figures may not total 100% because of rounding

TEACHER ASSESSMENT: Percentage at each level

	W	1	2	3	4	5	6	Dis	Abs
English	1	1	3	14	49	32	0	0	0
Mathematics	0	1	3	14	46	35	0	0	0
Science	1	0	2	12	49	36	0	0	0

TEST RESULTS: Percentage at each level

	Below Level 3*	3	4	5	Not Entered	Abs
English	1	13	48	33	0	1
Reading	0	8	33	51	0	1
Writing	0	23	50	21	0	1
Mathematics	1	14	46	35	0	1

Dis = disapplied Abs = absent

* pupils who were not entered for the tests because they were working below level 3 in English, mathematics or science; children awarded a compensatory level from tests; and children entered for but not achieving a level from the tests.

0 represents some pupils, but less than 0.5%

Not entered: pupils working at the levels of the tests but unable to access them, formally referred to as disapplied

Performance Targets for Year 6 Children 2012

Each year the School sets and negotiates targets for our Year 6 children. The following are for 2012. There were 7 children in the cohort when the targets were set.

Subject	Level 4+
% of pupils expected to achieve level 4+ in both English and Mathematics.	86%

Annual Committee Reports

All Governors are allocated to a committee and Peter Chambers as Headteacher advises and contributes to each.

Teaching, Learning and Communications Committee

This year the focus this committee has been establishing excellent systems for recording and analysing data regarding Pupil Attainment and collating evidence of national, local and internal trends. Trialling of science ‘Assessing Pupil Profile’ (APP) is now in progress. APP in reading and writing has now been in place for a year and continues to be a useful tool for target setting and Assessment for Learning.

Our key maths focus in 2009/2010 has been mental maths and a range of mental maths games from Wiltshire’s ‘Bare Necessities’ document has been introduced. These games are being used on a regular basis in each class and provide a new dimension to numeracy making maths fun! This is a new approach and, as the proof of its success will be in several months time mental maths will remained a priority for 2010/2011.

Our key priorities for 2011/2012 are:-

- Maths – continuing to ensure maths learning is fun and children experience success and feel a sense of achievement
- Science – evaluate the usefulness of APP
- Literacy – continue to develop resources and practice in guided reading

We have distributed the Governors Newsletter and are continuing our journey towards a 21st century website. Personnel are now being trained in updating the website and we are pleased to see it evolving. You will find a Consent form at the back of the prospectus which we ask you to complete regarding photos of children for use in the prospectus and other school marketing. The online school Profile is also in the process of being updated. A parent’s questionnaire was also circulated and material analysed for use within school. School Policy reviews are an ongoing part of the work of the Governing Board.

Building and Administration Committee

The buildings committee have continued to monitor and assess the Health and Safety of the school and have reviewed our Health and Safety procedure. We have also continued to work through our asset management plan.

The travel plan has remained high on our agenda with a review currently taking place. We are also in the process of applying for funding under a 'Taking Action on School Journey's' scheme. We have been successful so far and are awaiting a feasibility study to be carried out in order to make journeys to and from school safer and more environmentally friendly.

This year we have secured funding for a six month crossing patrol pilot project. This will be reviewed with a vision to creating a safer environment for our children.

The next academic year will see us continue to achieve our travel plan objectives, attain our healthy school plus award and ensure the school building remains compliant with our Health and Safety procedures.

Healthy School Award

By utilising existing policies and procedures and producing new ones as required we were delighted to once again achieve our Healthy School Award. Next stop Healthy Schools Plus status and Eco- schools!

Finance Committee

The reserves at the year end 31 March 2011 were £25,480.

As always the majority of this money will be utilised towards maintaining the right level of teaching and support staff at our school.

We extend our sincere thanks to the Friends for their tremendous fundraising efforts.

There were no claims for Governors expenses during this year.

Budget for the Year End 31 March 2012

Income		Expenditure	
Delegated Funding	391,908	Payroll Costs	363,990
Named Pupil Allowances	15,000	Premises and Maintenance	18,133
Pupil Premium	430	Supplies	19,375
Other Government Grants	237	Other Costs	17,694
Reserves Brought Forward 01/04/11	25,480	Contingency	13,863
Totals	433,055		433,055

Complaints Procedure

If you have any problems or worries about your child's education a formal procedure is applicable:

1. In the first instance contact the Class Teacher
2. If the matter is not resolved contact the Head Teacher
3. The Governors will consider the complaint if not resolved by the Head Teacher.

We encourage an open door policy. It is better to come into school as soon as possible to discuss any issues that are of concern.

The following documents are available to parents on request from the School:

DfES - Curriculum Documents.
LEA Admissions to Primary and Secondary Schools in Wiltshire.
The Wiltshire Curriculum Policy Document.
The School's Policy Documents and Programmes of Study.
The Governor's Annual Report.
Minutes of the Governors' meetings
OFSTED Report, March 2008
Church of England Denominational Report 2008

Also available and circulated separately to all parents are details of pupils' rights regarding the Data Protection Act.

Glossary

C of E	Church of England
CRB	Criminal Records Bureau
DfE	Department for Education
FOBS	Friends of Baydon School
Foundation	Curriculum taught in Reception (ages 4-5 years)
ICT	Information, Communication, Technology
KS1	Key Stage 1 – Pupils in Years 1 & 2 (ages 5-7)
KS2	Key Stage 2 – Pupils in Years 3,4,5 & 6 (7- 11)
LA	Local Authority
LMS	Locally Managed School
LPSH	Leadership Programme for Serving Heads
MDSA	Mid-Day Supervisory Assistants
NC	National Curriculum
NQT	Newly Qualified Teacher
OfSTED	Office for Standards in Education
PACT	Parents and Children Together
PAN	Planned Admission Number
PE	Physical Education
PPA	Planning, Preparation and Assessment
PSHE	Personal, Social, Health Education
RE	Religious Education
SATs	Standard Assessment Tasks (set by the SCAA)
SCAA	School Curriculum and Assessment Authority
SEF	Self Evaluation Form
SIAS	Statutory Inspection for Anglican Schools
TA	Teaching Assistant
TD	Teacher Development day
WC	Wiltshire Council

School Term Dates

2011/2012

Term 1	1 September 2011– 19 October
Term 2	31 October – 16 December
Term 3	3 January 2012 – 10 February 2012
Term 4	20 February – 30 March 2012
Term 5	16 April – 1 June 2012
Term 6	11 June – 23 July 2012

TD Days – September 2011 to September 2012

Please find below our proposed TD days for the next academic year.

19th October 2011
20th February 2012
30th March 2012
4th May 2012
23rd July 2012

Note: The school year is based on a calendar of 195 days. Six days during the academic year 2011-2012 are reserved for staff development and pupils will not be required in school on these days. Schools will therefore be open to receive pupils for 189 days as required by law.