



# Charging Policy for School Activities

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## **Overall aim of the policy:**

To inform staff and parent/carers about charging for School activities.

## **Policy Formulation**

The policy was formulated to conform with the requirements of the guidance detailed in 'A Guide to the Law for school Governors'.

## **Policy Application**

This policy applies to all activities that will/will not be charged for.

## **Guidelines**

In accordance with these Guidelines Baydon St Nicholas C of E Primary School:

- Will not charge for books, materials, equipment and instruction in connection with the National Curriculum or Statutory Religious Education taught at school, except where parents have indicated in advance their wish to purchase a product.
- Will not charge for any activities which take place in school time, apart from instrumental tuition for individual pupils or pupils in groups of up to four.
- May charge for school time activities by inviting parents and others to make voluntary contributions to enable school funds to go further. Children of parent/carers who do not contribute will not be treated differently from those who do make a contribution.
- Will have the right to cancel an activity if there are insufficient voluntary contributions to make the activity possible.
- In order to remove financial barriers from disadvantaged pupils, the Governing Body may offer to remit in full or part the charges of some activities and visits in particular where the parents of a pupil are in receipt of income support, income-based jobseekers allowances, support under part V1 of the immigration and asylum act, and children's tax credit.
- May permit organisations to charge parents when such an organisation is acting independently of the school or the LA, to arrange an activity to take place during school hours and parents want their children to join in the activity.

- May charge for activities (optional extras) which happen outside school hours when these activities are not necessarily part of the National Curriculum.
- The Governors do authorize charges for wrap around care of children using these facilities.
- Parents are asked to make a contribution towards replacing damaged or lost school property caused willfully or negligently by their children.

### **Arrangements for monitoring and evaluation**

The Finance Committee of the Governing Body will monitor the impact of this policy by receiving a financial report on these activities that resulted in charges being levied, the subsidies awarded (without giving names) and the source of those subsidies.

### **Review**

This policy will be reviewed by the Finance committee and brought before the Full Governing Body on an annual basis.